

# **9<sup>th</sup> District Agricultural Association / Redwood Acres Fair**

3750 Harris Street, Eureka, CA 95503, (707) 445-3037

Website: <https://www.redwoodacres.com/>

Email: [redwoodacres1@gmail.com](mailto:redwoodacres1@gmail.com)

## **BOARD MEETING NOTICE**

The 9<sup>th</sup> DAA Board of Directors will be holding a regular monthly fair Board meeting on July 15, 2021, at 6:00 p.m.

In accordance with the March 12, 2020, Executive Order N-25-20, Directors may attend this meeting remotely without public notice of or access to their teleconference location.

Zoom: <https://us02web.zoom.us/j/86821752870>

Meeting ID: 868 2175 2870

Toll Free Number: (669) 900-6833

All meeting notices, agendas, and materials considered by the Board during the meeting will be available online, in advance of the meeting at: <https://www.redwoodacres.com/fairboard-meetings.html>

## **BOARD OF DIRECTORS**

Bob Borck (President), Keith Hamm (Vice President), Scott Downie, Meredith Biasca, Connie Stewart, Mandi Kindred

## **STAFF**

Ben Brown, CEO

## **PUBLIC PARTICIPATION**

Members of the public are encouraged to provide comments to the Board and may suggest items to be placed on the agenda for discussion at the next Board meeting. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of five (5) minutes per speaker in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

## **AMERICANS WITH DISABILITIES ACT**

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Fair activities may request assistance by contacting Ben Brown at the Redwood Acres Fair Office.

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## BOARD MEETING AGENDA

July 15, 2021

Zoom: <https://us02web.zoom.us/j/86821752870>

Meeting ID: 868 2175 2870

Toll Free Number: (669) 900-6833

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed.

- A. **CALL TO ORDER:** President Borck
- B. **ROLL CALL OF DIRECTORS**
- C. **INTRODUCTION OF GUESTS AND STAFF**
- D. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed for a future meeting.

- E. **CLOSED SESSION** The Board is authorized to enter closed session with CDFA Legal for the purpose of considering pending litigation (Gov. Code § 11126(e)(1)):
  - a. Evictions
- F. **CONSENT AGENDA** (*Discussion/Action by Board*)

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed for a future meeting.

- a. Monthly Review of June 24, 2021 Board Meeting Minutes
- b. Monthly Review of Current Financial Reports
- G. **NEW BUSINESS**
  - a. Removing Nonprofit Discounted Venue Rental Price
- H. **REPORTS AND INFORMATION COMMITTEE REPORTS** (*Informational*)
  - a. Correspondence
  - b. Finance
  - c. Grants
  - d. Facility
  - e. CEO Report
- I. **MATTERS OF INFORMATION** (*Informational*)
  - a. Directors Comments
  - b. CEO Comments
  - c. Request for Agenda Items
  - d. Next Board Meeting Information

- J. **ADJOURNMENT**



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**NINTH DISTRICT AGRICULTURAL ASSOCIATION REDWOOD ACRES  
 BOARD MEETING MINUTES JUNE 24, 2021  
 VIDEO-CONFERENCE**

**1. Call to Order:**

The video-conference meeting was called to order by President Borck on Thursday, June 24, 2021 @ 6:08 p.m.

**2. Attendance:**

**Present:** Director Downie, Director Hamm, Director Biasca, Director Borck, Director Stewart, Ben Brown CEO; Sarah Pelle CDFR representative

**Absent:** Director Kindred

**Public in Attendance:**

**3. Public Comment on Items Not on the Agenda**

- a. None

**4. CONSENT AGENDA**

- a. Review and approve February Minutes and April Financials:

**Motion made to approve:**

	Director Downey (Second)	Director Hamm	Director Biasca	Director Borck	Director Stewart (Motion)
Aye	x	x	x	x	x
Nay					

**Motion passes**

**5. COMMITTEE REPORTS**

**a. Finance:**

- i. Field hospital and testing center leaving on 6/30.
- ii. While some events are booking, there may be a significant gap before facility utilized at pre-pandemic levels and will pose a serious financial situation.
- iii. The annual state allocation is held up by board trainings not being fulfilled.
- iv. Besides one office space, all kitchens and available spaces are rented. RV park, despite 4 evictions moving forward, is doing very well, barns are about 50% capacity, hoping once McKay Tract opens, demand will pick up.



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- v. Received \$1k sponsorship from Tobacco-Free North Coast

**b. Grants**

- i. Awarded \$149k in targeted support grant from CDFA in June.
- ii. California Construction Authority and Humboldt Area Foundation are considering hiring a community grant writer, a much needed position for organizations like us.
- iii. USDA facility grant available and might help with Turf Club roof and other infrastructure projects.

**c. Facility:**

- i. Earlier this month, vandalism at Cider Co., race office, and an attempt on concession booth.
- ii. Marquee continues to have issues and is currently turned off.
- iii. Barn where Succulent Bliss once located is in serious disrepair, roof cannot be patched or replaced without structure being rebuilt. Tenants are moving out this summer, considering expanding the Rose Garden to accommodate larger parties.
- iv. Another leak in the Natural Decadence roof to go along with issues with Turf Club roof. CCA provided a rough estimate for a new roof of \$150k.
- v. Going through lien process for abandoned vehicles on hilltop
- vi. Scrapyard notified that they need to be out by 2/1/22 so that the corporate yard can relocate there.

**6. NEW BUSINESS**

- a. Opening Redwood Capital Bank Savings Account Connected to Operations:

**Motion made to approve opening new savings account.**

	Director Downey	Director Hamm	Director Biasca (Motion)	Director Borck	Director Stewart (Second)
Aye	x	x	x	x	x
Nay					

**Motion Passes**

- b. Updating signers on all RCB accounts with President Borck and VP Hamm, replacing Director Kindred and Director Downey.

**Motion made to update signers on all accounts:**



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	Director Downey (Motion)	Director Hamm	Director Biasca (Second)	Director Borck	Director Stewart
Aye	x	x	x	x	x
Nay					

**Motion Passes**

c. Golf Cart Policy.

**Motion made to accept golf cart policy:**

	Director Downey (Second)	Director Hamm	Director Biasca (Motion)	Director Borck	Director Stewart
Aye	x	x	x	x	x
Nay					

**Discussion:** Add a date onto policy so that we know it was adopted.

**Motion passes**

d. Modification of Sound Policy.

**Motion made to remove that noise levels will be available online in real time on RAR website and request the RAR post the previous race's sound levels on website:**

	Director Downey	Director Hamm	Director Biasca (Motion)	Director Borck	Director Stewart (Second)
Aye	x	x	x	x	x
Nay					

**Motion passes**

e. Request Loan Forgiveness from County of Humboldt.

**Motion made to request loan forgiveness from the County of Humboldt**

	Director Downey	Director Hamm	Director Biasca (Second)	Director Borck	Director Stewart (Motion)
Aye	x	x	x	x	x
Nay					



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**Motion passes**

**7. OLD BUSINESS**

- a. Smoking Policy: adding vaping, chew, and other nicotine products to current policy of only allowed in designated areas.

**Motion made to add vaping, chewing tobacco, and other nicotine products to current policy**

	Director Downey (second)	Director Hamm	Director Biasca (Motion)	Director Borck	Director Stewart
Aye	x	x	x	x	x
Nay					

**Discussion:** all events will be notified that their security needs to enforce policy.

**Motion Passes**

**\*President Borck left the meeting at this point; Vice President Hamm presided over the remainder of the meeting.**

**8. MANAGER’S REPORT**

- a. The Junior Livestock show and auction went well, though the auction brought in low amounts.

**9. MATTERS OF INFORMATION**

- a. Board trainings will be prioritized to get in compliance and receive state funding allocation.
- b. None
- c. None
- d. 7/15 date of next meeting, 6pm, Zoom

**10. ADJOURNMENT** at 6:52

9th District DAA				
Financial Status				
Completed 6/30/21				
<b>TOTAL AVAILABLE CASH</b>				
<b><u>Bank Balances as of 6/30/21:</u></b>				
General Operations Account	\$269,974.84		Junior Fair Board	\$2,487.20
LAIF	\$300,068.98		Friends of the Fair	\$8,190.43
Total Available Cash	<b>\$570,043.82</b>		Equestrian	\$2,500.21
			Junior Livestock Assoc	\$19,941.28
Total Monthly Deposit	\$269,876.96		Total Compensated Leave Liability	\$27,276.25
			Total Compensated Leave Liability Cash Deficit	0
<b><u>Obligated Funds:</u></b>				
Compensated Leave Liability	0			
Accrued Compensated Liability Leave	\$27,276.25		FY 20/21 F&E Allocation (Forthcoming)	\$40,000.00
Total Compensated Leave Liability	\$27,276.25			
<b>TOTAL EXPENSES</b>				
<b><u>Expenditures as of 6/30/21</u></b>			<b><u>Payroll &amp; Benefits:</u></b>	
Total Monthly Expenditures:	\$187,004.76		Payroll:	\$13,860.71
Long-term Debt Principal:	\$346,989.38		Benefits:	\$11,239.78
			Total Payroll & Benefits:	<b>\$25,100.49</b>
<b><u>Total Expense Summary:</u></b>				
Payroll & Benefits	\$25,100.49			
Withdrawals	\$187,004.76			
Total of Expenses	<b>\$212,105.25</b>			
<b>ENDING BALANCES</b>				
<b><u>March Ending Balances</u></b>				
Operating Accounts	\$269,974.84			
Saving Accounts	\$300,068.98			
Total Cash	\$570,043.82			
Total of All Expenses	\$212,105.25			