

## 9<sup>th</sup> District Agricultural Association / Redwood Acres Fair

3750 Harris Street  
Eureka, CA 95503  
(707) 445-3037

Website: <https://www.redwoodacres.com/>

Email: [Redwoodacres1@gmail.com](mailto:Redwoodacres1@gmail.com)

# BOARD MEETING NOTICE

The 9<sup>th</sup> DAA Board of Directors will be holding a regular monthly fair Board meeting on October 22, 2020, at 6:00 p.m.

Teleconference: (866)784-9947

Passcode: 4699900

### BOARD OF DIRECTORS

Mandi Kindred (President), Scott Downie (Vice President), Meredith Biasca, Bob Borck, Connie Stewart, Keith Hamm

### STAFF

Ben Brown, CEO

### PUBLIC PARTICIPATION

Members of the public are encouraged to provide comments to the Board and may suggest items to be placed on the agenda for discussion at the next Board meeting. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of five (5) minutes per speaker in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public during the meeting and also on the Board's website at <https://www.redwoodacres.com/>.

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## BOARD MEETING AGENDA

October 22, 2020

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed.

- A. CALL TO ORDER: President Kindred
- B. ROLL CALL OF DIRECTORS
- C. INTRODUCTION OF GUESTS AND STAFF
- D. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed for a future meeting.

- E. REVIEW AND APPROVE SEPTEMBER MINUTES
- F. REVIEW AND APPROVE SEPTEMBER FINANCIALS
- G. COMMITTEE REPORTS
  - a. Finance
  - b. Grants
    - i. T-Mobile 5G upgrade
  - c. Facility
- H. NEW BUSINESS
  - a. Rodeo Arena Usage
- I. OLD BUSINESS
  - a. Tobacco-Free Northcoast Presentation
  - b. Fire Evacuation Update
  - c. COVID-1 Update
- J. MANAGER'S REPORT
- K. REQUEST FOR AGENDA ITEMS
- L. ADJOURNMENT

### AMERICANS WITH DISABILITIES ACT

Any person needing a disability-related accommodation or modification in order to attend this Board meeting may request assistance by contacting Ben Brown at the Redwood Acres Fairgrounds, 3750 Harris Street, Eureka, California or by calling (707)382-7413.

NINTH DISTRICT AGRICULTURAL ASSOCIATION REDWOOD ACRES  
 BOARD MEETING MINUTES OCTOBER 1, 2020  
 TELECONFERENCE

**1. Call to Order:**

The teleconference meeting was called to order by Director Downie on Thursday, October 1, 2020 @ 6:04 p.m.

**2. Attendance:**

**Present:** Director Kindred, Director Downie, Director Hamm, Director Biasca, Director Borck, Director Stewart. CEO: Ben Brown; Sarah Pelle CDFA representative

**Absent: Public in Attendance:** Mary Jo and Jose Gonzalez

**3. Public Comment on Items Not on the Agenda**

a. None

**4. REVIEW AND APPROVE AUGUST MINUTES:**

Motion to approve August minutes by Director Hamm, 2nd by Director Borck

	Director Kindred	Director Downie	Director Hamm	Director Biasca	Director Borck	Director Stewart
Aye	x	x	x	x	x	x
Nay						

**Motion passes**

**5. REVIEW AND APPROVE AUGUST FINANCIALS:**

Motion to approve August minutes by Director Hamm, 2nd by Director a

	Director Kindred	Director Downie	Director Hamm	Director Biasca	Director Borck	Director Stewart
Aye	x	x	x	x	x	x
Nay						

**Motion Passes**

**6. COMMITTEE REPORTS**

**a. Finance:**

- i. We'll receive \$99,370 from general fund distribution and New Fair Funds (1499). There will be a true-up next year in connection to the New Fair Funds as the finance department needs additional time to assess the total amount to distribute. Two bills currently in congress, which would fund fairgrounds, contact Rep. Huffman to support HR 7883 and HR 7745. If these do not pass and no events are allowed again next year, we'll need to consider cutting additional expenses.

- ii. Majority of loan deferrals coming to an end in October.
- iii. The county did pay for April - July at \$400 per day.
- iv. Past due totals: 8 RV tenants \$29,039.44, 3 Businesses \$2,750, 6 Horse stalls \$4,022.75
  - 1. We are serving two RV tenants evictions in connection to policy violations; no evictions allowed due to unpaid rent until the beginning of next year.
- v. Notified that a business will be closing at the end of Oct.
- vi. Nearly 60% of our income comes from leases. If the trend in delinquencies continues and no Federal relief comes, our situation can turn dire quickly.

**b. Grants**

- i. Specialty Crop Grant: Orchard project discussion:
  - 1. Tom Hart, owner of Cider Co. is the lead person on this project. The grant focuses on a 1.5 - 2 acre orchard at RAF for homestead orchard apples that are currently at risk. The grant, if funded, would pay the cost of fencing, irrigation, and maintenance equipment. His group will perform all the work and provide RAF a portion of the proceeds from apple sales and fundraiser events.
  - 2. Discussion: A MOU will be developed to address terms between Tom Hart and RAF, addressing, among other things, the opportunity for other groups to have access to purchasing apples, particularly for educational purposes, monetary split of proceeds from sale of apples and fundraiser events. The primary goal is to preserve the heritage apples, RAF has to balance the need for income with the mission of the organization. Many older varieties of apples no longer exist, typically don't survive longer than 130 years and the threat of fire has added to the pressure of locating a safe place to create an orchard. CEO is instructed to send grant proposal to the Board of Directors to review, the grant has two rounds, first deadline is 10/23. If we're selected to advance, the 2nd round can address any additional concerns. One concern is that USDA often gives less money than is requested but requires that the project move forward despite the shortage in resources and RAF would be on the hook to provide the land. CDFA legal will need to review the MOU to make sure everything is covered. The last time this was brought up it was approved by the board.

Motion is made instructing the CEO to move forward with the USDA grant as outlined, the amount of land dedicated to the project is commensurate to dollar value awarded by USDA made by Director Borck, 2nd by Director Biasca

	Director Kindred	Director Downie	Director Hamm	Director Biasca	Director Borck	Director Stewart
Aye	x	x	x	x	x	x
Nay						

**Motion Passes**

- ii. Humboldt Area Foundation provided a \$5k grant for evacuation supplies and PPE, it turned out that we didn't need to use the money as we didn't receive as many evacuees as we anticipated. We are in peak fire season so housing evacuees still a possibility, we have a year to use the funds.

**c. Facility:**

- i. The fence along Harris seriously damaged again by uninsured motorist
- ii. Equestrian Area:
  - 1. Horse boarders held a cleanup day, really is looking nice out there. The next workday is scheduled in November.
  - 2. Estimate from McMurray and Sons for reroofing all 8 barns with shingles is \$188,160, metal is \$275,430. I'll get two more estimates and will keep an eye out for a grant to help with this.
    - a. Metal roofs would be preferable as fire is a danger and would last much longer.
  - 3. Working relationship between CEO and horse boarders on collaborative approach to improving the area. Discussion so far is creating a sub-account in Friends bank account strictly for equestrian area to provide transparency in money raised and how it's spent.
- iii. Series of break-ins this last month, greenhouse, horse trailers, a car owned by RV tenant, and a bike was stolen. SCOP, Sheriff and CHP will increase patrols.
- iv. Marquee is having steady issues

**7. NEW BUSINESS**

- a. Fire Evacuation Update: RAF has not been activated, we have one family and their host of animals for about a week. Ferndale Fairground is the evacuation point, we're on standby if needed. Concern over the August Complex jumping the Eel and possibly combining with the Zogg fire, 4,705 people under mandatory

evacuation order in Trinity, none in Humboldt. No change with Covid related usage by county.

- b. General Funds distribution resolution to approve the request/agreement for allocation.

Motion to approve General Fund agreement by Director Stewart, 2nd by Director Downey

	Director Kindred	Director Downie	Director Hamm	Director Biasca	Director Borck	Director Stewart
Aye	x	x	x	x	x	x
Nay						

**Motion Passes**

**8. MANAGER’S REPORT**

- a. Stock car season wrapped up, the final race went well.
- b. Drive-in movie was a sellout, no word yet that they’ll do it again though as the wind was a major issue.
- c. I’m planning on hosting a meeting this winter with everyone who uses the baseball park and will include Rex Bohn who is interested in being the point of contact between RAF and the baseball activities.
- d. Next Flea Market is 10/11, when it starts raining they are going to shift to Covered Arena and Judge’s Pavilion.

**9. REQUEST FOR AGENDA ITEMS**

- a. T-Mobile merged with Sprint and agreed to upgrade 5G at fairgrounds, Director Stewart writing letter on behalf of RAF to apply for upgrade.

**10. ADJOURNMENT**

Motion made to adjourn the meeting made by Director Biasca, Seconded by Director Borck

	Director Kindred	Director Downie	Director Hamm	Director Biasca	Director Borck	Director Stewart
Aye	x	x	x	x	x	x
Nay						

**Motion passes**

Next teleconference Board meeting scheduled for 10/22 at 6 pm

**Meeting adjourned at 6:57 pm**

9th District DAA				
Financial Status				
Completed 10/1/20				
<b>TOTAL AVAILABLE CASH AND PROJECTED CASH</b>				
<b><u>Bank Balances as of 9/18/20:</u></b>				
Operating Account	\$173,745.95		Savings Account	\$88,866.81
LAIF Account	\$0.99		Friends of the Fair	\$10,790.00
Total Availble Cash	<b>\$173,746.94</b>		Total Compensated Leave Liability	\$19,103.74
<b><u>Obligated Funds:</u></b>				
Compensated Leave Liability	0		Total Compensated Leave Liability Cash Deficit	0
Accrued Compensated Liability Leave	\$19,103.74		FY 20/21 F&E Allocation (to be received)	\$44,030.00
Total Compensated Leave Liability	<b>\$19,103.74</b>			
<b><u>Income to be Received by 9/31/20 (Accounts Receivable):</u></b>				
	\$15,000.00			
<b>EXPENSES</b>				
<b><u>Short-term debt obligations:</u></b>			<b><u>Payroll &amp; Benefits:</u></b>	
Principal	Current Outstanding		Payroll	\$15,785.30
\$0.00	\$13,658.51		PERS	\$4,367.10
			Payroll Taxes	\$1,091.26
<b><u>Long-term debt obligations:</u></b>			Workers Comp	\$947.12
Principal	Current Outstanding			
\$408,198.34	\$6,527.00		<b>Sept Payroll Expense Total</b>	<b>\$22,190.78</b>
<b><u>Total Expense Summary:</u></b>				
Bi-Weekly Payroll & Benefits	\$11,095.39			
Outstanding Checks	\$20,185.51			
Grand Total of All Expenses	<b>\$31,280.90</b>			
<b>OVER/UNDER</b>				
<b><u>Cash Over/Under</u></b>				
Bank Accounts	\$173,746.94			
Savings Accounts	\$88,866.81			
Total Projected Cash	\$262,613.75			
Grand Total of All Expenses	\$31,280.90			
Projected over/under	<b>\$231,332.85</b>			