

9th District Agricultural Association / Redwood Acres Fair

3750 Harris Street, Eureka, CA 95503, (707) 445-3037

Website: <https://www.redwoodacres.com/>

Email: redwoodacres1@gmail.com

BOARD MEETING NOTICE

The 9th DAA Board of Directors will be holding a regular monthly fair Board meeting on June 24, 2021, at 6:00 p.m.

In accordance with the March 12, 2020, Executive Order N-25-20, Directors may attend this meeting remotely without public notice of or access to their teleconference location.

Zoom: <https://us02web.zoom.us/j/86821752870>

Meeting ID: 868 2175 2870

Toll Free Number: (669) 900-6833

All meeting notices, agendas, and materials considered by the Board during the meeting will be available online, in advance of the meeting at:

<https://www.redwoodacres.com/fairboard-meetings.html>

BOARD OF DIRECTORS

Bob Borck (President), Keith Hamm (Vice President), Scott Downie, Meredith Biasca, Connie Stewart, Mandi Kindred

STAFF

Ben Brown, CEO

PUBLIC PARTICIPATION

Members of the public are encouraged to provide comments to the Board and may suggest items to be placed on the agenda for discussion at the next Board meeting. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of five (5) minutes per speaker in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

AMERICANS WITH DISABILITIES ACT

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Fair activities may request assistance by contacting Ben Brown at the Redwood Acres Fair Office.

9th District Agricultural Association / Redwood Acres Fair

3750 Harris Street, Eureka, CA 95503, (707) 445-3037

Website: <https://www.redwoodacres.com/>

Email: redwoodacres1@gmail.com

BOARD MEETING AGENDA

June 24, 2021

Zoom: <https://us02web.zoom.us/j/86821752870>

Meeting ID: 868 2175 2870

Toll Free Number: (669) 900-6833

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed.

- A. **CALL TO ORDER:** President Borck
- B. **ROLL CALL OF DIRECTORS**
- C. **INTRODUCTION OF GUESTS AND STAFF**
- D. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed for a future meeting.

- E. **CLOSED SESSION** The Board is authorized to enter closed session with CDFA Legal for the purpose of considering pending litigation (Gov. Code § 11126(e)(1)):
 - a. Evictions
 - b. Property Damage

- F. **CONSENT AGENDA** (*Discussion/Action by Board*)

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed for a future meeting.

- a. Monthly Review of February 25, 2021 Board Meeting Minutes
- b. Monthly Review of Current Financial Reports
- G. **REPORTS AND INFORMATION COMMITTEE REPORTS** (*Informational*)
 - a. Correspondence
 - b. Finance
 - c. Grants
 - d. Facility
 - e. CEO Report

- H. **NEW BUSINESS** (*Discussion/Action by Board*)

- a. Opening RCB savings account and updating signers

9th District Agricultural Association / Redwood Acres Fair

3750 Harris Street, Eureka, CA 95503, (707) 445-3037

Website: <https://www.redwoodacres.com/>

Email: redwoodacres1@gmail.com

- b. Golf Cart Policy
- c. Request Loan Forgiveness from County of Humboldt
- d. Motorized Sport Policy Update
- I. **OLD BUSINESS** (*Discussion/Action by Board*)
 - a. Smoking Policy: adding vaping, chew, and other nicotine products to current policy.
- J. **MATTERS OF INFORMATION** (*Informational*)
 - a. Directors Comments
 - b. CEO Comments
 - c. Request for Agenda Items
 - d. Next Board Meeting Information
- K. **ADJOURNMENT**

AMERICANS WITH DISABILITIES ACT

Any person needing a disability-related accommodation or modification in order to attend this Board meeting may request assistance by contacting Ben Brown at the Redwood Acres Fairgrounds, 3750 Harris Street, Eureka, California, or by calling (707)382-7413.



Redwood Acres
 Ninth District Agricultural Association
 3750 Harris Street
 Eureka, CA 95503
 Redwoodacres1@gmail.com

NINTH DISTRICT AGRICULTURAL ASSOCIATION REDWOOD ACRES
 BOARD MEETING MINUTES FEBRUARY 25, 2021
 VIDEO-CONFERENCE

1. Call to Order:

The video-conference meeting was called to order by President Borck on Thursday, February 25, 2021 @ 6:08 p.m.

2. Attendance:

Present: Director Downie, Director Hamm, Director Biasca, Director Borck, Director Stewart, Ben Brown CEO; Sarah Pelle CDFA representative

Absent: Director Kindred

Public in Attendance: Mary Jo Gonzalez, Sonny Simonian

3. Public Comment on Items Not on the Agenda

a. None

4. REVIEW AND APPROVE JANUARY MINUTES:

Motion made to approve January Minutes

| | Director Downey (Motion) | Director Hamm | Director Biasca (Second) | Director Borck | Director Stewart |
|-----|--------------------------|---------------|--------------------------|----------------|------------------|
| Aye | x | x | x | x | x |
| Nay | | | | | |

Motion passes

5. REVIEW AND APPROVE JANUARY FINANCIALS:

Motion made to approve January Financials

| | Director Downey | Director Hamm (Second) | Director Biasca (Motion) | Director Borck | Director Stewart |
|-----|-----------------|------------------------|--------------------------|----------------|------------------|
| Aye | x | x | x | x | x |
| Nay | | | | | |

Motion Passes

6. COMMITTEE REPORTS

a. Finance:



Redwood Acres
Ninth District Agricultural Association
3750 Harris Street
Eureka, CA 95503
Redwoodacres1@gmail.com

- i. PPP2 application funded.
- ii. PPP1 loan forgiven.
- iii. Funding from the state: \$50mil to DAAs and \$10mil for deferred maintenance. Allocation not yet determined by CDFA. Two fairgrounds developed a proposal that they'd like to present to CDFA and requests the support of the fairs network. The RAF Board supports the initiative.
- iv. Finances are holding steady. All available property spaces rented, Natural Decadence interested in renting the other side of Turf Club, a baker has rented the unfinished kitchen space in Home Ec and will pay for improvements. Drive-in movies should begin in March.

b. Grants

- i. With the new administration in Washington DC, we'll be tracking new grant programs from USDA.

c. Facility:

- i. Vandalism persists with holes cut in fences, including on the baseball field with the concession stand broken into, though nothing appeared stolen.
- ii. Car camping in the main parking lot continues to be a problem and supplies stolen from porta potty. We are receiving quotes for adding gates.

7. NEW BUSINESS

- a. Aged AR, writing off uncollectible debt from 2017 and prior, 10 accounts before 2017.
 - i. Can't discharge without records backing up, CEO will bring the list up to date and make a report indicating balances below and above \$500.

8. MANAGER'S REPORT

- a. JLA moving forward with show and go on June 18th, JFB will begin looking for sponsors.
- b. RAR putting in a new spotters tower and renovating the bathrooms. We're anticipating at least 25% spectators allowed by mid-summer.
- c. There is interest from a local person in opening a CRV recycling center in space by the batting cages where it used to be located.

9. REQUEST FOR AGENDA ITEMS

- a. None

10. ADJOURNMENT at 7:11

Next Board meeting scheduled for 3/25 at 6 pm

| | | | | |
|--|---------------------|--|--|--------------------|
| 9th District DAA | | | | |
| Financial Status | | | | |
| Completed 5/31/21 | | | | |
| TOTAL AVAILABLE CASH | | | | |
| <u>Bank Balances as of 5/31/21:</u> | | | | |
| General Operations Account | \$187,102.64 | | Junior Fair Board | \$2,487.20 |
| LAIF | \$200,068.98 | | Friends of the Fair | \$7,190.43 |
| Total Available Cash | \$387,171.62 | | Equestrian | \$2,500.21 |
| | | | Junior Livestock Assoc | \$4,591.28 |
| Total Monthly Deposit | \$51,635.97 | | Total Compensated Leave Liability | \$26,854.43 |
| | | | Total Compensated Leave Liability Cash Deficit | 0 |
| <u>Obligated Funds:</u> | | | | |
| Compensated Leave Liability | 0 | | | |
| Accrued Compensated Liability Leave | \$26,854.43 | | FY 20/21 F&E Allocation (Forthcoming) | \$44,030.00 |
| Total Compensated Leave Liability | \$26,854.43 | | | |
| | | | | |
| TOTAL EXPENSES | | | | |
| <u>Expenditures as of 5/31/21</u> | | | | |
| Total Monthly Expenditures: | \$96,091.51 | | Payroll & Benefits: | |
| Long-term Debt Principal: | \$347,460.47 | | Payroll: | \$13,860.71 |
| | | | Benefits: | \$11,239.78 |
| | | | Total Payroll & Benefits: | \$25,100.49 |
| <u>Total Expense Summary:</u> | | | | |
| Payroll & Benefits | \$25,100.49 | | | |
| Withdrawals | \$96,091.51 | | | |
| Total of Expenses | \$121,192.00 | | | |
| | | | | |
| ENDING BALANCES | | | | |
| <u>March Ending Balances</u> | | | | |
| Operating Accounts | \$187,102.64 | | | |
| Saving Accounts | \$200,068.98 | | | |
| Total Cash | \$387,171.62 | | | |
| Grand Total of All Expenses | \$121,192.00 | | | |

GOLF CART SAFETY & PERMITS (and similar vehicles)

All drivers must have a valid driver's license. Drivers shall operate carts, in a safe manner.

1. Carts shall not be driven on the main mall area when the fairgrounds are open to the public. Exceptions are: First Aid or Security in the event of an emergency. All others shall use the perimeter roads during Fair hours.
2. Drivers and passengers shall be seated prior to starting the cart and remain seated with arms and legs inside while vehicle is in motion. These are not race cars or bumper cars. No horseplay permitted on golf carts.
3. Never leave the key in the cart. Always turn the key to the "off" position and set the parking brake before removing the key.
4. Pedestrians ALWAYS have the right of way; approach them cautiously. Do not honk the horn or tell pedestrians to "get out of the way", except in valid first aid or security emergency situations.
5. Violations of the above rules may cause the cart to be impounded or individual driving privileges revoked for the duration of the fair.
6. No open alcoholic beverage containers are to be on any cart. Driver shall NOT be under the influence of drugs or alcohol.
7. Carts owned/operated by concessionaires/commercial exhibitors must be insured for a minimum of \$500,000 in general liability insurance. A certificate of insurance must specifically state golf cart coverage, comply with the terms of Insurance Statement (attached to and a part of concession/exhibit agreement) and be on file with Redwood Acres Fair Administration Office.
8. Once the appropriate insurance is on file, a "Redwood Acres Fair" golf cart permit will be issued for that concessionaire. Permit (sticker) shall be affixed to the front of the golf cart and must be visible from the front. Only carts with this Fair's permit will be permitted outside the RV park area, in the main grounds area. (Permitted carts must still comply with the "open to the public" restrictions stated in #2 above.)
9. Concessionaires/exhibitors are expected to follow the above rules and regulations. Violators may have their cart impounded for the duration of the Fair and future contracts may be in jeopardy.

GOLF CART PERMIT APPLICATION

Concession / Commercial Exhibit Company Name:

_____ Agreement # _____

The above named concession/commercial exhibit company hereby requests permission to operate a golf cart, or similar vehicle, on the Redwood Acres Fairgrounds during xxxx. I have read and agree to abide by all rules, regulations, and conditions of the Redwood Acres Fair Golf Cart Safety & Permits and understand that failure to follow them may result in loss of privileges for the duration of the annual Fair. I agree that all my employees and/or volunteers will read and follow all rules and regulations, too.

I certify I possess insurance for a minimum of \$500,000 in general liability insurance and a certificate of insurance specifically stating golf cart coverage and that complies with the terms of the Insurance Statement (attached to and a part of the above named agreement) is on file with the Redwood Acres Fair Administration Office.

Signature: _____ Date: _____

Printed Name: _____ Title: _____

Fair Use Only:

Insurance on File: _____ Date _____ Permit

Issued # _____



Redwood Acres
Ninth District Agricultural Association
3750 Harris Street
Eureka, CA 95503
Redwoodacres1@gmail.com

9th District Agricultural Association Motorized Racing Operation and Noise Policy

Purpose:

The purpose of the 9th District Agricultural Association's (District) motorized racing policy (Policy) is to establish curfew times, establish maximum decibel noise limits per vehicle, establish procedures for monitoring noise levels, establish penalty measures for violations in connection with motorized racing being conducted on District owned property, and to promote the public health, comfort and safety to the surrounding community. The terms, conditions and penalty measures set forth in this Policy shall be included as part of any District motorized racing contract.

Definitions:

For purposes of this Policy, the following terms shall have the meaning described below:

- a) "District" means the 9th District Agricultural Association, an entity of the State of California aka as Redwood Acres, which is governed by a Board of Directors appointed by the Governor.
- b) "District owned property" means the state-owned property commonly known as Redwood Acres, located at 3750 Harris Street, Eureka.
- c) "Motorized racing" means oval track racing of motorized vehicles on District owned property.
- d) "Motor vehicle" means any self-propelled vehicle as measured in the Vehicle Code, which would include any type or category of race car, go cart or motorcycle.
- e) "A-weighted sound level" means the sound level in decibels as measured on a sound level meter using the A-weighted network. The A-weighted network is the network for measuring sound that most closely resembles what the human ear hears. Sound measured using the A-weighted network is designated DBA.
- f) "Sound level" means the weighted sound pressure level obtained using a sound level meter and frequency weighting network as provided in the American National Standards Institute (ANSI) specifications for sound level meters. As used in this chapter, "sound level" means the same as "noise level."
- g) "Maximum noise level" means the highest sound level reached when measuring noise with a sound level meter using the A-weighted network and slow time weighting.
- h) "SLARM" means the ACO Pacific SA 6000 ACOustAlarm™ instrument for the measurements of sound levels, which meets or exceeds the requirements pertinent for a type 1 or type 2 meter in the ANSI specifications for sound level meters, ANSI s1.4-1983 or its latest revision.
- i) "Technologically feasible" means that the muffler or other vehicular exhaust or intake system sound reduction method must effectively perform to reduce the amount of noise generated by a race car is available or can be made available within a reasonable time, but no greater than three months prior to the commencement of the next Race Season

after the testing, at a reasonable cost not to exceed \$400 maximum per muffler per car owner, and can be safely and mechanically implemented without unreasonably sacrificing performance by greater than three percent (3%).

Schedules:

- a) Races are to be held on Fridays or Saturdays, with special races on holidays and Sundays as approved by the 9th DAA. Test and Tune events may be held on any dates with the approval of the 9th DAA CEO. A schedule will be given to the fair office to distribute to the public. Included on the schedule should be types of racing, dates, times, prices, specials, contact name and number.

Curfews & Restrictions:

- a) Barring unforeseen circumstances; for example; oil on the track, accidents and associated clean ups- the races must be concluded not later than 10:00 p.m., with a mandatory hard stop at 11pm. The facility must be vacated and secured by midnight. Curfew violations may be grounds for the termination of any District motorized racing contract and shall be subject to the following fee schedule: \$500 for the first violation; \$1,000 for the second violation; \$5,000 for the third violation. Any additional violations will result in doubling of the fine for each additional violation in a calendar year.
- b) No racing vehicles of any kinds that exceed 95dBA at 100 feet will be allowed on the track.

Maximum Noise Level Limit:

- a) The maximum noise level allowed for any individual vehicle, which shall be tested at race speed by the race track operator, to qualify to race is 95dBA measured by the SLARM, which shall be located approximately 100 feet from the race track. As the season progresses and for subsequent Race Seasons, the 95dBA noise limitation is subject to reduction as it becomes technologically feasible. The District will maintain and annually calibrate the SLARM for each Race Season, commencing in 2018; Promoter will make the SLARM noise level readings available online in real time on a website.
- b) Enforcement and Penalties:
 - 1. The District shall have primary responsibility for enforcing this Policy.
 - 2. In addition to the fines stated herein, repeated violations of this Policy may be considered by the District as a material breach of any underlying contract resulting in the immediate cessation of motorized racing on the District's property.
- c) Other than the curfew violation fines indicated above, fines for all other violations of this policy will be assessed as follows:
 - 1. 1st violation in a calendar year - \$500
 - 2. 2nd violation in a calendar year - \$1,000
 - 3. 3rd violation in a calendar year - \$2,000
 - 4. 4th violation in a calendar year - \$4,000

Any additional violations will result in doubling of the fine for each additional violation in a calendar year.